

About Crédit Agricole Corporate and Investment Bank (Crédit Agricole CIB)

Crédit Agricole CIB is the corporate and investment banking arm of Crédit Agricole Group, the 12th largest banking group worldwide in terms of tier 1 capital (The Banker, July 2020). Nearly 8,400 employees across Europe, the Americas, Asia-Pacific, the Middle East and Africa support the Bank's clients, meeting their financial needs throughout the world. Crédit Agricole CIB offers its large corporate and institutional clients a range of products and services in capital markets activities, investment banking, structured finance, commercial banking and international trade. The Bank is a pioneer in the area of climate finance, and is currently a market leader in this segment with a complete offer for all its clients.

For more information: www.ca-cib.com

Trainee for Structured Finance - Agency & Middle Office (One Year Contract)

Summary and Key Responsibilities

Trainee in the Agency and Middle Office team under Structured Finance Asia, covering all business lines (SFI, DOD, ITB), based in Hong Kong.

As a Trainee in the AMO Agency team:

- Execute Agency Mandates for CACIB Hong Kong Financing Activities – including Structured Finance (SFI), International Trade and Transaction Banking (ITB), and Debt Optimisation and Distribution (DOD):
 - ✓ liaise with the Borrower, the lenders, and third parties (lawyers, engineers);
 - ✓ monitor the covenants and reporting obligations of the Borrower;
 - ✓ supervise the loan administration (roll-overs, rate fixing, fees, repayment) of the Agency mandates;
 - ✓ assist in the handling of waivers' requests;
- Perform middle office functions for all SFI files, including the feeding of information in the SFI middle office tool (SMAC);
- Assist in the preparation of various reports required by Booking Offices in Asia, Business Lines, and by Head Office (risk-weighted assets, profitability, provisions, compliance, ratings, cross checking ...);
- Assist the head of AMO / COO on various requests.

Requirements

- Bachelor or Master Degree in Business Administration, Finance or Accountancy with less than 12 months' full-time experiences
- Internship experiences in financial field with experience in financing operations, middle office and/or financial reporting preferred;
- Ability to deal with multi tasks and multiple deadlines, work within a dynamic and evolving environment, productively manage stress
- Strong interpersonal, presentation and influencing skills
- Excellent written and spoken English; Fluent Mandarin

Application Method

A rewarding package will be offered to successful candidate. We also provide you with medical, life insurance benefits and provident fund scheme. Please apply for this role on our [Career Website](#).

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Trainee, Market Risk (One Year Contract)

Summary:

The Trainee will assist Market Activity Monitoring (MAM) team to perform market-risk related reporting and tasks. Priority will be given to those who have already completed their degree requirements and ready to start working in short notice.

Key Responsibilities

- Produce and analyse P&L and market risk exposures in global market activities.
- Performs risk and P&L consolidation reporting for Asia.
- Ensures integrity, accuracy and consistency of P&L and risk data reported in various systems.
- Performs secondary controls on data fed by local MAM to regional and Head office consolidation systems
- Performs ad-hoc analysis on risk and P&L as required by regional MAM or risk managers.

Requirements

- Bachelor / Master Degree in Risk Management, Data Science, Statistics, or Mathematics with less than 12 months' full time experiences
- Good understanding of Asian fixed income markets and the mechanics of related market products, especially on risks and valuation. Prior experience in product control or market risk function would be an advantage
- A detailed oriented, team player and having ability to get things done in timely manner
- Experience with VBA, SQL, POWERBI is a must
- perl/python and Tableau highly preferred
- Linux, java, C#.net is a plus
- Fluent in English

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Trainee, Credit Coordinator for Global Markets (One Year Contract)

Summary

This opening is for those who **have already completed their degree requirements by June/July 2021** and **ready to start working in August 2021**. The Trainee will assist in processing and monitoring Global Markets (GMD) credit related requests, and regular reporting.

Key Responsibilities

Pre-screening and Liaison

- Assist in processing/ pre-screening GMD credit requests (e.g. check and rectify information in GMD request memo, suggest mitigants, update status in GMD CC intranet, etc.) to ensure the requests are justified from both credit and business perspectives, before submitting to the relevant parties for approval.
- Assist in follow up with RPC, Coverage/ FIG, CMLD and Collateral Management etc. to facilitate and accelerate review and approval of the GMD Requests.
- Assist in following up credit issues and queries on credit limits, issues, doc status, etc.)

Monitoring

- Prepare monthly log of GMD credit lines requests for proactive follow up of the pending requests with the relevant parties.
- Prepare monthly log of GMD documentation requests for active management of the requests, and bi-weekly report and minutes on High priority documentation requests.
- Prepare regular reporting, such as monthly MTM reporting on the sensitive counterparties.

Requirements

- Bachelor or Master degree in Finance, Banking or Accounting with less than 12 months' full-time experiences
- Basic knowledge / internship experience in global markets or credit analysis preferred
- Good interpersonal and communication skills
- Able to work independently and under pressure, and good multi-tasks management
- Team player
- Fluent in English and Chinese, and good written skills

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Trainee, Regional Finance Control & Projects (One Year Contract)

Summary

Join the Asia-Pacific Regional Financial Control and projects team to coordinate Head-Office Finance reporting and contribute to other tasks and projects. This position is for those who have already completed their graduation requirement by June/July 2021 and are ready to start working in **July/August 2021**.

Key Responsibilities

Regional support and coordination for Head-Office reporting: *Base Mondiale Finance (BMF)* and *Arpege* systems

- Coordinate monthly Finance closing between users and Head-Office Finance teams
- Provide training and first level support to local users
- Identify data quality issues and possible improvements including in International Standards and Information Systems (ISIS) and Back-Office system, follow-up on resolution and implementation
- Help coordinate projects such as the implementation of BMF daily and the reduction of closing deadlines
- Identify and help implement efficiency improvements (standardisation, automation...)
- Assist the Regional Finance teams on various tasks, such as
- Finance and Treasury Permanent control coordination for Asia-Pacific
- Budget process
- Financial Monitoring dashboards using PowerBI
- Ad-hoc projects as necessary (Loanscape)

Requirements

- Master/ Bachelor degree holders in Accounting, Finance, IT or Engineering with less than 12 months' full time experience
- Strong interest in IT systems and data, Accounting and Finance
- Internship experiences in project management and coordination preferred
- Maturity and autonomy, ability to quickly adapt to a new environment and work within a team
- Good analytical and interpersonal skills
- Organised and detailed oriented
- Knowledge and experience with PowerBI is a plus
- Strong communication skills in both written and spoken English. French is a plus but not required.

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Trainee, DCM (One Year Contract)

The Debt Origination & Advisory (DOA) Department is involved with the Debt Capital Market business for the Bank. The target start date of this Trainee will August 2021 and s/he should have completed their graduation requirement of Bachelor or Master Degree by then.

Summary

Support:

- Asia-Pacific DOA Originators in their Debt Capital Market and Syndicated Loans marketing initiatives and to ensure smooth execution of mandated transactions in the international bond and syndicated loan markets.
- Rating advisory team in analysing companies' business profile, financial structure and financial policy from a rating agency perspective.

Key Responsibilities

- Support DOA Originators' marketing efforts and assist the team to ensure smooth execution of Debt Capital Market or Syndicated Loan mandated transactions
- Provide support for executing all types of debt instrument across the capital structure, including senior unsecured, and subordinated debt/capital, for clients in Asia including corporates, banks, and sovereigns across the rating spectrum
- Analysis of market conditions and trends, create and update marketing pitch books and presentations
- Income, pipeline and data reporting – GMD (bond business) and DOD (loan business)
- Assist in the preparation of Information Memorandums
- Assist in organizing roadshows and signing ceremonies
- Support Rating Advisory team in assessing companies' credit risk based on Rating Agencies' methodologies

Requirements

- Master/ Bachelor degree holders, with strong academic background in Accounting, Financial Engineering, Mathematics, Statistics, Finance, Economics or Engineering with less than 12 months of full time working experiences
- Strong analytical skills and quantitative skills, prior experience in capital markets products will be an advantage
- Strong communication and problem solving skills with ability to provide solutions
- Self motivated and hardworking with a strong sense of commitment and responsibility
- Proficiency in Microsoft Excel, Word, PowerPoint and other PC applications
- Responsible, self initiative, positive attitude, attentive to details & hardworking
- Fluent in both written and spoken English and Cantonese; Mandarin is a plus

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