**Ernest Tang, Solicitors**

**Position:** Trainee Solicitor

**Job category:** Law Firm – [Trainee Solicitor]

**Job type:** [Full-time]

**Firm’s practice areas:** Chinese Attestation; Matrimonial; Bankruptcy; Probate and Administration; Civil Litigation; Criminal Litigation; Limited amount of Corporate Commercial

**Requirements:** [*Please add/delete as appropriate:]*
- ☑ 2:2 (second class honors, division two) or above;
- ☑ Completed PCLL courses
- ☑ To start in [*] after completion of PCLL program

**Application procedures:** Send CV / Cover letter by email to [ceci@etang.com.hk](mailto:ceci@etang.com.hk)

**Application deadline:** End of April 2021

**Interview period:** Within 7 days after receipt of application

**Selection process/criteria:** [*Please add/delete as appropriate:]*
- ☑ Academic achievements
- ☑ Aptitude test
- ☑ Case study / legal problem solving
- ☑ Language proficiency test (in written and spoken English, written Chinese and spoken Chinese (both Putonghua and Cantonese))

**Contact:** Ceci Tse - Secretary  
Tel: 2599 2633  
Email: [ceci@etang.com.hk](mailto:ceci@etang.com.hk)
GRANDWAY

Investment Analyst (Internship)

Job Description

About Grandway:
Grandway Capital (Grandway) is an emerging investment fund headquartered in Hong Kong and active across Asia-Pacific region. We are an asset manager in the alternative asset class focusing on credit opportunities including VC, growth, SME, Mid-Market, Mid-Cap and buyout space. Grandway is led by a group of investment bankers, lawyers and accountants with deep expertise in the financial and legal sector, and has an extensive network and business relationship across the private market. We are an agile team and are rapidly expanding our presence across a number of markets.

Job description:
You will have the opportunity to gain an in-depth understanding of finance and investment / buy-side industry, with hands-on and practical experience as well as direct client and stakeholder interaction. You will be involved all the way through the entire lifecycle of our operations, including analysing private equity and private debt market and benchmarking investor profiles (Limited Partners – LPs) and fund managers profiles (General Partners - GPs) from various databases and channels. This is a high impact role whereby you will be interacting and working with investors / LPs globally.

You will be given the freedom and trust to perform your work, and will be provided direct exposure to the financial and investment industry. We are open to new team member with different skillsets and background to expand Grandway's horizon and to enrich the team’s dimensions.
Tasks:

- Research Limited Partners (LPs) long lists and intelligence database
- Research and produce benchmark analysis in the Private Equity and Private Debt space
- Analyse, strategize and review fund materials (parameters / copywriting / USP’s, etc…)
- Prepare investment materials including but not limited to newsletters and marketing materials to LPs
- Continuous business development on streamlining LPs communication
- Provide investment management administrative support
- Assist with internal firm operations and performs other related duties as assigned

Required Skills:

- Interested in Private Equity, Private Debt, Investment, Finance and Funds
- Highly-motivated, self-driven, diligent and accountable team-player
- Inquisitive mind unafraid to challenge the status quo, and detail-oriented
- Ability to articulate complex data and connect the dots
- Possess analytical and lateral thinking skills
- Strong and structured project management skills
- Proficient in Microsoft PowerPoint, Word and Excel
- Excellent interpersonal and communication skills (for interaction with external stakeholders) as well as strong written skills
- Fluent in English and Chinese

Additional Requirements:

- Available for 18 to 36 hours per week (flexible work schedule can be arranged)
- Available for at least 6 to 12 months
- Open to candidate currently pursuing a bachelor degree, master degree or fresh graduates

Please send your Curriculum Vitae (CV) and motivation letter to hr@grandwaycap.com

We truly believe that everyone can learn and adapt to new sectors as long as you have the passion and motivation. If you are interested in learning more about the private equity and private debt world but do not have working experience in the investment/buy-side environment, we welcome you to apply as we will provide the necessary training and room for personal development.

Start date: Flexible (preferably as soon as possible)
HONG KONG TRAINEE SOLICITOR PROGRAMME

WHY INCE?

We have expanded our office in Hong Kong last year and continue to grow. You will have an exciting opportunity to work in a wide range of general and specialised practice areas: shipping, international trade, insurance, energy & infrastructure, banking & finance, corporate/M&A, construction and dispute resolution. Most of our work is, by its nature, international and complex. You will get heavily involved in both contentious and transactional matters.

We have an open, friendly culture and you will enjoy the full support of your partners and solicitors as they share their experiences with you. In return, we will help you to realise your ambition to become a first class lawyer with an international outlook.

We are currently accepting applications for our 2022 summer internship and 2022 trainee solicitor programme, the application deadline is 30 April 2021.

To apply for summer internship and/or trainee solicitor programme, please send email to AsiaRecruitment@incegd.com

For enquiries, please contact: Amy Chan, HR Manager at amychan@incegd.com

Find out more at: incegd.com
BY POST

Dean of Faculty of Law
10th Floor, Cheng Yu Tung Tower,
Centennial Campus,
The University of Hong Kong,
Pokfulam Road, Hong Kong.

Attn: Professor Fu Hualing

Dear Sirs,

Re: Trainee Solicitor Position

We are a firm of solicitors in Hong Kong seeking a bright and dynamic individual to join our practice as a trainee solicitor commencing from July/August 2021. Graduates who look for traineeship in current year would also be considered.

The major areas of law practised by our firm are personal injuries, employees' compensation and medical negligence cases acting for plaintiffs. Other areas of practice include matrimonial proceedings, labour related disputes as well as general criminal and civil litigation. Please refer to our official website at www.lauandchan.com for details.

Candidates with good legal drafting skills in both English and Chinese are essential. Fluent Cantonese is a prerequisite. It is critically important that candidates should have excellent communication skills and be willing to work hard. Strong analytical and interpersonal skills would be an advantage.

Interested candidates should send their application letters together with curriculum vitae and expected salary by post to our Senior Partner Mr. Lau Kar Wah on or before 30th January 2021.

Thank you for your kind attention.

Yours faithfully,

LAU & CHAN

Lau & Chan, Solicitors
13th Floor, Dah Sing Life Building,
99-105 Des Voeux Road Central, Hong Kong
Telephone: 2869 7888 Facsimile: 2869 7788
Website: www.lauandchan.com
E-mail: general@lauandchan.com

Lau & Chan, Solicitors
13th Floor, Dah Sing Life Building,
99-105 Des Voeux Road Central, Hong Kong
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E-mail: general@lauandchan.com
uMax Data Technology is a research based data technology company which has been set foot in Greater China for over 10 years specializing in big data analysis.

Believe that “Data Create Value” for every industry, uMax Data launched LawMiner, a real LawTech rooted in HK, supported by artificial intelligence and cutting-edge technology. LawMiner aims at building a database of insights for the local law industry, to provide knowledge, analysis and insights for legal professionals.

Our website: http://www.lawminer.ai

Legal Data Intern – LawTech & Data Mining

As a legal data intern, you will be engaged in the big data projects in real business world, to gain first-hand experience in legal data analytics, and take you first step into this fast-growing industry.

Responsibility & Requirement
- Assist development of our legal big data platform, including data input / processing / coding
- Understand use of big data in legal environment, and explore the market needs
- Prepare materials and support presentations, to showcase the platform features to the market/clients
- Self-motivated, detail-minded, patient person with strong analytical and interpersonal skills
- Interested in new technology and eager to learn
- Proficiency in excel, power point and Chinese word processing
- Good command of written English and Chinese is a must

Internship allowance: HK$350/day, 2-day working per week

For interested parties, please send your full resume to amy.lee@umaxdata.com.
Personal data collected will be used for recruitment purpose only.