

香港棒球總會有限公司 THE HONG KONG BASEBALL ASSOCIATION LIMITED

Recruitment Sport Organiser Trainee (12-month Contract)

Salary: HK11,925 per month

Entry Requirements

Applicants should

- (a) be a Hong Kong Permanent Resident aged 18 or above; and
- (b) possess good communication skills.

[Note: Possession of work experience in organising sport programmes will be an advantage.]

Duties

- (a) To assist in organising sports events/programmes;
- (b) To support the administration works;
- (c) To perform site/programme supervision at the venue; and
- (d) To assist in other general duties.

Working Hours

The conditioned working hours are 45 hours net per week (excluding meal breaks).

Appointed candidates may be required to perform shifts duties work irregular hours and overtime (including on Saturdays, Sundays and Public Holidays). Actual working hours will be arranged by supervisors.

Terms of Appointment

- (a) Successful candidates will be appointed for about twelve months (employment period should be ended on or before 30 November 2021)
- (b) This post is subvented by the Anti-epidemic Fund

Fringe Benefits

Rest days, statutory holidays (or substituted holidays), annual leave, maternity/paternity leave, sickness allowance, where appropriate, will be granted in line with the provisions of the Employment Ordinance.

Application

Email your resume to **<u>SG@hkbaseball.org</u>** on or before 24 November 2020. Only short-listed candidates will be contacted for interview.

All applications will be treated in strict confidence and used for employment and related purposes only.