

THE UNIVERSITY OF HONG KONG
FACULTY OF SOCIAL SCIENCES

HKU Graduate Internship Programme
4-month Internship at the Faculty of Social Sciences (1 vacancy)

HKU fresh graduates who wish to gain experience in the workplace can apply to take part in the HKU Graduate Internship Programme, which lasts for four months.

The Faculty of Social Sciences is now looking for HKU graduating class of 2020 who are:

- Keen to learn and work with people
- Have a good sense of responsibility

You will get:

- Hands-on experience in day-to-day working environment of the University
- Chance to work in project assignments
- Coached/feedback by supervisor and workplace skills training
- A monthly salary at HK\$13,000

Job Description/Duties

The appointee will support different online teaching and learning projects of the Faculty, assist in social media content development, active student engagement activities, and expose to general administration and promotion of the Faculty's curricula through different platforms.

Qualifications/Skillsets required

The appointee should possess a good Bachelor's degree, preferably from Social Sciences, and have a good command of spoken and written Chinese and English. Good knowledge/experience in IT applications and software for teaching and learning in HKU (e.g. Zoom, Moodle, Panatop, etc.), as well as experience in video editing and supporting classroom AV and computing equipment/technologies would be an advantage.

Application

The Faculty only accepts online application for this post. Applicants should send a cover letter and an up-to-date CV to socsc@hku.hk. Review of applications will commence immediately and continue until November 20, 2020 (Friday) or until the post is filled, whichever is earlier.

Enquiries

Email: socsc@hku.hk

Tel: 3917 1234

Note: Only shortlisted candidates will be notified.