

Oliver Wyman - Part-time HR Intern

Responsibilities:

- Provide HR administration and coordination support
- Maintain accurate HR record
- Participate in HR-related projects and initiatives as assigned

Requirements:

- University student majoring in Human Resources Management preferred
- Collaborative and a team player
- Good command of English and Mandarin
- Proficient in MS Word and Excel
- Able to work 1 - 2 days per week

Contract Period:

2 November 2020 to 30 April 2021 (6 months)

How to apply:

Interested applicants to send their resume to recruit-hko@oliverwyman.com, selected applicants will be notified.

Applications will be reviewed on rolling basis.