

CALL FOR APPLICATIONS

Hong Kong Legal Fellowship: 2020-21 Academic Year

Justice Without Borders (JWB) is welcoming applications for the Legal Fellowship Programme for the 2020-21 academic year in our Hong Kong office.

Fellows will engage in legal projects on behalf of migrant workers who have been victims of labour and financial exploitation, and/or abuse, covering Hong Kong and other countries in the region. As a Fellow, you will take on an active role in one or more projects that may include preparing cases for litigation, conducting strategic legal research to support future litigation, and preparing and participating in training workshops. You will also have the opportunity to coordinate with our partners in Indonesia, the Philippines and Singapore.

Please note that the Fellowship is a professional engagement, with students treated as junior staff in the organization. While experience with migrant worker issues is a plus, it is not required. We are looking for students who are interested in our area of work, self-motivated, able to work in a team, and are not afraid to take on new challenges outside of their comfort zone.

About JWB



JWB is a regional not-for-profit organisation that supports migrant workers who have been victims of labour exploitation or abuse to seek fair compensation, even after they return home. With offices in Hong Kong, Singapore and Indonesia, we connect clients with pro bono lawyers, and facilitate cross-border legal support to ensure access to justice for vulnerable migrant workers wherever they are.

In Hong Kong, with our pro bono lawyers' support, we have recently secured a groundbreaking court decision allowing our client to attend Labour Tribunal proceedings through video conferencing facilities from abroad, are continuing to develop strategic litigation that will enable more migrant workers to pursue cross-border legal claims from Indonesia and the Philippines.

Candidate Qualifications

Time commitment

The Legal Fellowship spans the 2020-21 academic year, commencing in September 2019. The time commitment required of Legal Fellows for the duration of the Fellowship are as stated below. Priority will be given to those who can *also* commit to the optional Summer Fellowship period.

- **September 2020 to December 2020 (Fall Semester) [Mandatory]:**
 - Part-time
 - 10 hours per week
 - Fellows are not expected to commit during exam period
- **December 2020 to January 2021 (Winter Break) [Mandatory]:**
 - Full-time
 - 8 hours per day; Monday to Friday
- **January 2021 to May 2021 (Spring Semester) [Mandatory]:**
 - Part-time
 - 10 hours per week
 - Fellows are not expected to commit during exam period
- **May 2021 to August 2021 (Summer) [Optional]:**
 - Full-time
 - 8 hours per day; Monday to Friday

All Fellowship work must be conducted at our JWB office in Sai Ying Pun (subject to special working from home arrangements due to COVID-19 as decided by the organisation). If you have a day / time conflict but would still like the opportunity to apply for the Fellowship, please indicate your available dates and time commitment in your application.

Required:

- Fluency in English with strong writing and oral communication skills;
- Strong legal research skills;
- Ability to work well in a team and co-ordinate the division of work with other Fellows;
- Strong organizational skills and ability to manage multiple tasks with different deadlines;
- Good time management skills;
- Willing to take initiative and actively address issues that come up in the flow of work;
- Have their own laptop with Microsoft Office, and ability to communicate via web applications (email, calendar) throughout the day; and
- Professionalism: JWB treats its Fellows as professionals who are entrusted with high levels of responsibility.

Desirable but not required:

- Speaking, reading and writing ability in Bahasa Indonesia, Malay, or Tagalog;



*Because the right to just compensation shouldn't end
Even when a victim returns home*

- Graphic design and layout skills;
- Photography skills; and
- Knowledge of website and social media tools, including WordPress, Twitter, and Facebook.

How to Apply

Please submit a one-page statement of interest, a CV, and a writing sample of no more than 10 pages to Ms. Justine Lam at justine@forjusticewithoutborders.org and Ms. Nanor Wong at nanor@forjusticewithoutborders.org. In your application, please indicate your available time period for the Fellowship.

Applications are due by 31 August, 2020. Applications submitted after this date will be considered on a rolling basis until all positions are filled.

Questions about the Fellowship? E-mail us.

For more information, visit:

Our website: www.forjusticewithoutborders.org; or

Our Facebook page: www.facebook.com/forjusticewithoutborders