Operations Analyst Graduate
HKD $15K-20K per month

Job Description

Learn what it means to work in a best-in-class hedge fund operations team. The team is responsible for ensuring that trading on global stock exchanges is smooth and efficient.

It is dynamic and fast paced work environment and will create a great foundation for career in finance. The opportunity to learn about investment stakeholders and build an understanding of financial products.

We will teach and train you on the following duties;

1. Daily reconciliations to the prime brokers and custodians
2. Review of trade bookings
3. Corporate actions processing
4. Monitoring settlements in the market
5. Calculating fund profit and loss
6. Investor reporting
7. Risk reporting

Skills & Requirements

Graduation Year: 2018 – 2021


Education Level (pursuing / obtained): Doctorate or above, Master / Postgraduate Diploma, Bachelor

Required Level of Work Experience: None

1. Good command of
2. written and spoken English- all business is conducted in English
3. Ability to work independently and as part of a team
4. Problem solver & pragmatic thinking
5. Ability to think outside the box and play an active role in the team to improve processes and automate work
6. Organisation and time management
7. Understanding of basic accounting will help but is not required
About Sylebra Captial Limited https://www.sylebra.com/

Application Methods

Email  tli@sylebra.com

directions 20/F, 28 Hennessy Road, Wan Chai, Hong Kong

call +852 2191 2035