

Bonhams (Hong Kong) Limited

Bonhams is a privately owned international auction house. Founded in 1793, it is one of the world's largest and most renowned auctioneers of fine art and antiques, motor cars and jewelry.

Job Description

Bonhams Hong Kong is offering a full-time internship in the Modern & Contemporary Art department for 6 months contract. With major exhibitions and auctions coming up in 2021, this internship is an exciting opportunity to learn about the inner workings of the auction and art world.

Your responsibilities will include, but not be limited to, assisting with catalogue preparation and production, involving: detailed examination of incoming artworks, assisting with photography of lots, proof-reading content, assisting with the layout of the catalogue, and researching each work using Chinese and English sources. You will write Chinese and English entries and essays with the support of our Specialists, assist with pre- and post-sale administration, logistics, and operations, coordinate social media posts on WeChat and Instagram, support the team during preview exhibitions, events, and on auction day and organize as well as maintain the department library.

Skills & Requirements

You will have a strong academic record in at least one of the following fields: Fine Arts, Business, Asian Studies, Liberal Arts, Languages, an enthusiasm for learning and a strong work ethic, the ability to work independently and meet tight deadlines, strong writing and communication skills, attention to detail and competence in computer systems and MS Office Applications.

Candidates must be fluent in English, Cantonese, and Mandarin with strong reading and writing skills in English and Chinese. You must have flexible hours and be available at least three full weekdays, with some weekend availability (for events).

Please send a full CV and covering letter to the HR Department via email to cristina.wang@bonhams.com by 5th February 2021.