

Job Advertisement – for current students/fresh graduates

Post Name: *Summer Student Hosts*.

Office: Campus Life, Centre of Development and Resources for Students (CEDARS)

Working period: (Post A: 8 July – 31 August, 2019 – Monday to Friday)

Requirements:

HKU current students or fresh graduates; a good command of spoken and written English and/or Chinese (Cantonese and Putonghua); good communication and interpersonal skills; familiar with the campus environment, the local communities and the historical sites nearby; active, creative, sociable, friendly and have overseas experience and/or experience in working with people from diverse cultural background.

Experience as Master of Ceremony, Cheers Leaders, Weeks of Welcome (WoW) Tour Guides, Green Gown Guides, buddy mentors or CEDARS Student Induction Instructors will be a bonus.

Duties:

To assist in the planning and organization of orientation programmes (Weeks of Welcome tours, orientation talk, WoW Party, campus orienteering, etc.) for new non-local students; take charge of reception counters; plan and lead orientation tours and fun programmes within and outside the campus; assist in publicity and design of publicity materials; provide logistic support and perform other ad hoc duties as assigned. Be able to work in weekends and late evenings sometimes.

Salary: About \$10,400

Interested candidates can apply to cedars@hku.hk by submitting an application letter and a C.V.

Application deadline: 6 July, 2019

Shortlisted candidates will be invited for an interview. Candidates who are not contacted within one week after the closing date may consider their application unsuccessful.