

## **Crédit Agricole Corporate And Investment Bank**

Crédit Agricole CIB is the Corporate and Investment Banking arm of the Crédit Agricole Group, the world's n°13 bank measured by Tier One Capital (The Banker, July 2018). The Bank offers its clients a comprehensive range of products and services structured around six major divisions:

- Client Coverage & International Network
- Global Investment Banking
- Structured Finance
- Global Markets
- Debt Optimisation & Distribution
- International Trade & Transaction Banking

The Bank provides support to clients in large international markets through its network with a presence in major countries in Europe, America, Asia Pacific and the Middle East.

For more information, please visit the website at [www.ca-cib.com](http://www.ca-cib.com)

### **Trainee, Coverage (One Year Contract)**

#### **Summary**

The Client Coverage and International Network (CIN) Department provides corporates and financial institutions with a comprehensive range of products and services tailored to their specific needs and is responsible for the management of client relationships. The identified Trainee will have dual responsibilities in both the front office and support perspectives to gain a wide range of exposure to our business.

#### **Key Responsibilities**

##### Assist Relationship Manager and team head (90%)

- Managing and developing a portfolio of Hong Kong Conglomerates across lending, trade finance, global markets as well as investment banking opportunities.
- Assist in preparation of call report, briefing memos, credit proposals, documentation, pitch book as required;
- Perform profitability analysis on new and existing deals/portfolio;
- Maintain and monitor KYC reviews on timely basis including WRM memos;
- Liaise with operations and product teams to ensure smooth delivery of products and services to clients in the portfolio;
- Research and preparation of reports on various business initiatives as directed by team head from time to time.

##### Assist Asia head of MNC Multinational clients (10%)

- Elaboration and maintenance of regional marketing documents
- Use and comment on reporting tools

#### **Requirements**

- Bachelor / Master degree graduate with accounting and finance background preferred but not mandatory; and with less than 12 months' full time experiences
- Strong report writing skills
- Strong quantitative analysis skills
- Sound judgment and good communication skills
- Strong organization and time management skills
- Open minded attitude and willingness; commitment to learn is a must
- Self-motivated, pro-active, outgoing and strong sense of teamwork
- IT literate: proficient in Microsoft office: Word, Excel and Powerpoint; knowledge in Access is a plus
- Good command of spoken and written English; Cantonese speaker preferred.

**Application Method**

For Interested candidates, please apply on our [Career Website](#). A rewarding package will be offered to successful candidate. We also provide you with medical, life insurance benefits and provident fund scheme.

*All applications received will be used strictly for selection purposes only.*

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### **Intern, Finance (6-month Contract)**

#### **Summary**

The Intern will assist the Financial & Strategic Planning Asia team, based in Hong Kong, in upgrading the tools used to carry out its various missions including the balance sheet monitoring, the asset-liability risk management as well as the financial performance analysis. In doing so, the Intern will gain project-management experience while developing a solid understanding of the Financial and Strategic Steering function.

#### **Key Responsibilities**

**1. Review and upgrade the tools used by the Financial and Strategic Steering team (70% time)** to produce a large number of metrics, reports and presentation, in relation to:

- performance measurement: profitability indicators used on various aggregated data (geography, coverage, business lines etc.),
- ALM monitoring: balance-sheet follow-up, liquidity / interest-rate / FX risk,
- Fund Transfer pricing: modelling of the internal pricing rules and resulting PNL redistribution equilibrium.

**2. Review and upgrade the tools used by the Hong Kong Finance team (20% time)** to monitor revenues / expenses / budget

**3. Assist the Financial and Strategic Steering team in preparing the documents supporting the monthly Asia Liquidity Risk Committee (LRC) as well as the monthly Consolidated Financial Results analysis (10%).**

The Intern will mostly be working in project mode, identifying the teams needs/requirements, discussing solutions to improve the efficiency of the processes/tools (simpler, faster, more user-friendly etc.).

The emphasis will be on migrating legacy excel files, into robust dedicated data-centric solutions (database, data visualization systems), while cutting the number of tools used, to allow multi-dimensional data analysis.

The Intern should have experience managing at least one project with a strong IT-dimension, be it through an academic project, personal project or past internship experience. The intern should have coding experience in at least one coding language. Knowledge of VBA, Access and/or Power BI would be a strong plus.

#### **Requirements**

- Bachelor or Master degree candidates in Engineering or Finance
- Internship experience in Banking preferred, within ALM, Treasury, Finance is a plus
- Good coding skills/knowledge in at least one coding language
- Previous experience in coding/IT projects a must through academic work, previous internship and/or personal projects
- Excellent interpersonal and communication skills
- Good presentation, communication, problem solving skills and a team player able to manage project with some autonomy
- A proactive learner and self-starter seeking continuous improvement in all job-related aspects
- Good written and oral English

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