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Project Officer/ Project Assistant (2 vacancies)

Join us in our journey to reduce waste from beverage consumption!

The Drink Without Waste Project is currently looking for new members to join the team in establishing a pilot scheme to recover single-use plastic beverage packaging. The scheme aims to utilize the existing recycling network in the grassroots community. This project is carried out as part of the Industry Support Programme of EPD's Recycling Fund.

Responsibilities:

- Reach out to recycling businesses and grassroots community
- Conduct site visits to recyclable collection points and processing facilities
- Record keeping and produce reports
- Prepare and control project documents

Qualifications:

- Keen interest in solving waste problems
- 3-5 years working in social science, environmental conservation, social welfare or related fields; less experience will be considered for the Project Assistant position
- Fluency in Chinese (Cantonese); English is an advantage
- Ability to work outdoors and independently
- Excellent interpersonal and communications skills
- Methodical, analytical and structural work style
- Bookkeeping skills is a plus

Application procedure:

Interested candidates should email Terry Ma (info@designinghongkong.com) with the following materials by **7 March 2020**:

- Cover letter (including earliest possible starting date & expected salary)
- Curriculum vitae
- A writing sample on Hong Kong's waste policy (Chinese or English; approx. 300 words)

Personal data collected will be treated in strict confidentiality and used for recruitment purposes only.

Designing Hong Kong Ltd. is an equal opportunity employer.

About the organization

Designing Hong Kong Limited is a not-for-profit organisation devoted to promoting sustainability, quality of life and good design as core values in planning, development and governance of cities. It promotes interventions wherever it sees that policies or institutions are not working the way they should. Designing Hong Kong is a member of the World Urban Campaign by UN-Habitat. www.designinghongkong.com

About the project

The "Drink Without Waste" initiative seeks to reduce the volume of used beverage packaging going to waste by 70 to 90% in 2025. Our strategies are: to reduce the use of single-use beverage packaging; to achieve sustainable beverage packaging standards; to collect used beverage packaging; and to recycle the collected materials. "Drink Without Waste" is led by the Single Use Beverage Packaging Working Group, a coalition of beverage manufacturers and importers, waste handlers and recyclers, institutions, retailers and NGOs in Hong Kong. <https://drinkwithoutwaste.org/>