

Crédit Agricole Corporate And Investment Bank

Crédit Agricole CIB is the Corporate and Investment Banking arm of the Crédit Agricole Group, the world's n°13 bank measured by Tier One Capital (The Banker, July 2017). The Bank offers its clients a comprehensive range of products and services in capital markets, investment banking, structured finance and corporate banking, structured around six major divisions:

- Client Coverage & International Network
- International Trade & Transaction Banking
- Global Investment Banking
- Structured Finance
- Global Markets
- Debt Optimisation & Distribution

The Bank provides support to clients in large international markets through its network with a presence in major countries in Europe, America, Asia Pacific, Middle East and North Africa.

For more information, please visit its website at www.ca-cib.com

In the frame of our strategic plan in Asia, Hong Kong branch is now due to grow considerably to sustain Crédit Agricole CIB development. We are now seeking dedicated and motivated candidates to fill the following position.

Trainee, Business Management – Global Markets Division (One Year Contract)

Summary

The candidate will join the Hong Kong Regional Chief Operating Officer (COO) Office for the Global Markets Division.

Key Responsibilities

- Assist COO Team in daily operations
- Carry out statistical studies, business presentation, commercial and trading activity reporting, project management support
- Review and enhance the various reports produced for or by the Region in connection with our trading & sales activities, including Rates, Credit and FX

Requirements

- Master/ Bachelor degree holders, with strong academic background in Quantitative Social Science, Economics or Business, with less than 12 months' full time experience
- Strong analytical skills and quantitative skills, prior experience with global financial markets products will be an advantage
- Strong communication and people skills to interact with colleagues and clients; and innovative problem solving skills with ability to provide analysis and solutions
- Self-motivated and detail minded with a strong sense of commitment and responsibility
- Proficiency in Microsoft Excel, Word, PowerPoint and other PC applications
- Responsible, self initiative, positive attitude, attentive to details & hardworking
- Fluent in both written and spoken English and Mandarin, knowledge of Cantonese is a plus

Application Method

Please apply for this role on our [Career Website](#). A rewarding package will be offered to successful candidate. We also provide you with medical, life insurance benefits and provident fund scheme.

Personal data provided by job applicants will be used strictly in accordance with the employer's personal data policies, a copy of which will be provided immediately upon request.

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Trainee, Structured Finance – Funds Coverage (One Year Contract)

Summary

The successful candidate will assist the Head of Funds Coverage and other members of the global coverage network in fulfilling client relationship management, deal opportunity identification, data analysis, presentation preparation and internal reporting duties.

Key Responsibilities:

- Conduct company and sector research of the portfolios of investment funds and/or potentials targets of the funds
- Conduct screening of M&A, financing angles of the researched companies
- Monitor investment fund activities and personal changes
- Draft marketing materials, and prepare proposals to prospective clients
- Preparing internal reporting materials and presentations to management and other stake holders
- Work closely with global team members on various tasks in relation to business origination
- General assistance (as directed from time to time) in all commercial, marketing, execution and reporting / budgeting functions
- Other ad hoc tasks as necessary

Requirements

- Degree in Business Administration, Finance, Accounting, Economics or relevant discipline from a top university with less than 12 months' full-time working experience
- Proficient PowerPoint and Excel skills
- Multi-tasking ability to work within a dynamic environment under tight deadlines
- A team player and self-starter with good problem-solving skills
- Excellent written/ spoken English; fluency in Mandarin (ability to read and write) is preferred

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Trainee, FI Coverage (One Year Contract)

Summary

To support continuous business growth of the Insurance Sector growth in APAC

Key Responsibilities

- Assist on ISDA/CSA documentation negotiation, preparing internal memos and call report
- Collaborate closely with Risks department on credit monitoring and overall portfolio risk management
- Annual credit review preparation
- Preparing performance reports & providing related information to management when needed
- Prepare presentation and market intelligence for clients to maintain relationship
- Efficient, good attitude, willingness to learn & good team work spirit
- Facilitate KYC process through external and internal communication
- Briefing Memos on insurance accounts in APAC
- Ad hoc requests/Projects

Requirements

- Master/ Bachelor degree holders, with strong academic background in Financial Engineering, Mathematics, Statistics, Finance, Economics or Engineering with less than 12 months of full time working experience
- Relevant Internship experiences in Financial Institutions Group / Sales with good understanding of Global Markets preferred
- Strong communication and problem solving skills with ability to provide solutions
- Self motivated and hardworking with a strong sense of commitment and responsibility
- Proficiency in Microsoft Excel, Word, PowerPoint and other PC applications
- Responsible, self initiative, positive attitude, attentive to details & hardworking
- Fluent in both written and spoken English and Mandarin

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