

Crédit Agricole CIB is the Corporate and Investment Banking arm of the Crédit Agricole Group, the world's n°9 largest bank by total assets (The Banker, July 2015). The Bank offers its clients a comprehensive range of products and services structured around six major divisions:

- Client Coverage & International Network
- Global Investment Banking
- Structured Finance
- Global Markets
- Debt Optimisation & Distribution
- International Trade & Transaction Banking

The Bank provides support to clients in large international markets through its network with a presence in major countries in Europe, America, Asia Pacific and the Middle East.

The Bank is continuously pursuing its effort in the fight against global warming. Since 1997 Credit Agricole CIB has been committed to finance renewable energy with the first wind farms, and has become a major player in this sector. In 2008 the Bank was among the first to finance solar energy projects and in 2015 was among the first banks in the world to decide to cease financing coal mining projects or companies linked to this sector, and coal fired power plants in high revenue countries.

For more information, please visit its website at www.ca-cib.com

In the frame of our strategic plan in Asia, Hong Kong branch is now due to grow considerably to sustain Crédit Agricole CIB development. We are now seeking dedicated and motivated candidates to fill the following position.

### Global Markets Sales Trainee (One Year Contract)

## Summary

The successful candidate will join one of our Global Markets sales teams engaged in FX and Interest Rate products. Successful candidate will work closely with senior salespeople to support the daily activities of servicing clients and marketing new products.

### Key Responsibilities

- Work with research team on day-to-day basis to provide market information and forecasts to clients.
- Provide support to senior Sales in preparation of marketing materials, trade execution, and post-trade follow up;
- Coordinate various tasks which are involved in transaction executive or facilitation of business (Middle Office, Operations, Legal, Compliance, credit support, valuation, client service).
- Get acquainted with global capital markets, financial instruments & various structures promoted by the Bank;
- Learn how to utilize specialized software to perform daily routines, including spreadsheet-based modelling.
- Support the team to prepare marketing materials and publications

### **Requirements**

- Master/ Bachelor degree holders, with strong academic background in Accounting, Business, Finance, Economics, Mathematics, Statistics, Financial Engineering, Science or Engineering with less than12 months' full time experience
- Strong analytical skills and quantitative skills, prior experience in global financial markets products will be an advantage
- Strong communication and problem solving skills with ability to provide analysis and solutions
- Self-motivated and detail minded with a strong sense of commitment and responsibility
- Proficiency in Microsoft Excel, Word, PowerPoint and other PC applications
- Responsible, self initiative, positive attitude, attentive to details & hardworking
- Fluent in English, Cantonese & Mandarin; knowledge of an Asian language is an advantage
- Immediately available preferred

## **Application Method**

For Interested candidates, please apply on our <u>Career Website</u>. A rewarding package will be offered to successful candidate. We also provide you with medical, life insurance benefits and provident fund scheme.



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## Trainee, Market Risk (One Year Contract)

## Summary 5 1

Performs P&L and risk consolidation reporting for Asia.

## Key Responsibilities

- Performs risk and P&L consolidation reporting for Asia.
- Ensures integrity, accuracy and consistency of P&L and risk data reported in various systems.
- Performs secondary controls on data fed by local MAM to regional and Head office consolidation systems
- Performs ad-hoc analysis on risk and P&L as required by regional MAM or risk managers.

### **Requirements**

- Degree in Risk Management, Finance, Quantitative Finance, Statistics, or Mathematics with less than 12 months of working experience
- Experience in product control or market risk function.
- In-depth knowledge of fixed income markets with good understanding on the mechanics of financial products typically on risks and P&L treatment.
- Proficient in Microsoft Excel, VBA programming, and database application (MS Access, SQL, Sybase).
- Excellent team player and ability to work under pressure in meeting deadlines.
- Excellent communication skill in both English and native language.

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## Trainee, Project Finance / Structured Finance (One Year Contract)

The identified Trainee will work under the Energy & Infrastructure Group (EIG) in the Structured Finance Asia Department.

## **Summary**

Energy & Infrastructure Group (EIG) Asia is responsible for providing advisory and arranging services to major clients in relation to project and acquisition finance transactions in the three core areas of Power, Oil & Gas and Infrastructure. Our team provides expertise across these three key sectors throughout Asia to internal and external clients.

## Key Responsibilities

- Assistance to senior team members in the origination of new business;
- Execution of mandates in the respective business lines in the capacity of financial advisor, arranger, underwriter or other roles (agent, etc.) throughout the Asia-Pacific region
- Financial analysis, research and modelling in the execution of mandates (arranging or advisory)
- Research, marketing and the preparation of proposals or presentations to prospective clients
- Drafting and follow-up of credit applications and annual reviews
- Generally, assistance to the EIG Asia team in all commercial, execution, marketing and reporting / budgeting functions

### **Requirements**

- Bachelor / Master Degree in Business Administration, Finance or relevant discipline with less than 12 months of full-time experiences
- Strong analytical skills and sensitive to numbers
- Ability to deal with multi tasks and multiple deadlines, work within a dynamic and evolving environment, productively manage stress
- Task management skills, initiative, effectiveness, leading to bank profitability and client satisfaction in the execution of mandates
- Strong interpersonal, presentation and influencing skills
- Financial modelling under Excel
- Excellent written and spoken English; fluent Mandarin is a must

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## Trainee, DCM (One Year Contract)

The Debt Origination & Advisory Department is involved with the Debt Capital Market business for the Bank.

## Summary 8 1

Support:

- Asia-Pacific DOA Originators in their Debt Capital Market and Syndicated Loans marketing initiatives and to ensure smooth execution of mandated transactions in the international bond and syndicated loan markets.
- Rating advisory team in analysing companies' business profile, financial structure and financial policy from a rating agency perspective.

## Key Responsibilities

- Support DOA Originators' marketing efforts and assist the team to ensure smooth execution of Debt Capital Market or Syndicated Loan mandated transactions
- Provide support for executing all types of debt instrument across the capital structure, including senior unsecured, and subordinated debt/capital, for clients in Asia including corporates, banks, and sovereigns across the rating spectrum
- Analysis of market conditions and trends, create and update marketing pitch books and presentations
- Income, pipeline and data reporting GMD (bond business) and DOD (loan business)
- Assist in the preparation of Information Memorandums
- Assist in organizing roadshows and signing ceremonies
- Support Rating Advisory team in assessing companies' credit risk based on Rating Agencies' methodologies

### Requirements

- Master/ Bachelor degree holders, with strong academic background in Accounting, Financial Engineering, Mathematics, Statistics, Finance, Economics or Engineering with less than 12 months of full time working experiences
- Class of 2017 Summer Graduates will be considered
- Strong analytical skills and quantitative skills, prior experience in capital markets products will be an advantage
- Strong communication and problem solving skills with ability to provide solutions
- Self motivated and hardworking with a strong sense of commitment and responsibility
- Proficiency in Microsoft Excel, Word, PowerPoint and other PC applications
- Responsible, self initiative, positive attitude, attentive to details & hardworking
- Fluent in both written and spoken English, fluent in Mandarin is a plus

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## Trainee, Capital Markets Operations (One Year Contract)

### Key Responsibilities

- Assist in the day-to-day support of the capital market Back Office / Middle Office activities with focus on accuracy and completeness
- Conduct study, investigation or other ad-hoc assignments as directed by the team head
- Engages in direct contact with internal or external clients to ensure quality and timely services in trade support / processing and inquiries are provided.
- Handle daily reporting for internal control
- Work with senior staff to update/establish working procedures
- Inform team leader of unusual booking and settlement matters when identified.

### **Requirements**

- Recent university graduates with less than 12 months of working experience
- Understanding of financial markets fundamentals
- Knowledge of financial products
- Good judgment, alertness and common sense
- Good analytical, organizational and interpersonal skill
- Comfortable with multi-tasking and able to work under pressure
- Able to work independently with minimal supervision
- Fluent in English and additional language would be an advantage
- Solid computer skills, with a good knowledge of Microsoft Office Application
- Willing to work on holidays or overtime while overseas or international markets are open
- Perfectly at ease in a multi-cultural environment

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