



#### **Company Overview**

After 23 years of unrelenting efforts and rapid development, HNA Group has become a world class conglomerate encompassing core divisions of aviation, tourism, capital, logistics, science and technology, and quickly reached the world's fortune 500 in terms of scale in early 2017.

As China became the world's second largest economy and the largest exporter, China's economic development has gradually moved towards global integration and trade diversification. In the context of the "One Belt and Road" policy put forward by our country, HNA Group actively corresponded to this strategy and set up HNA Innovation Finance Group (HNAIFG) in early 2017 for greater efficiency.

HNA Innovation Finance Group aims at building a world class financial trading and products platform. Being responsible for constructing the full ecosystem of asset management and investment systems, we strive to reinvent a better growth and mindset guidelines to forge HNA international investment, trading and consumption businesses. With global trading and consumption as core with upstream and downstream dealing scenario as well as designing financial products and currency exchange services to enhance our financial market platform and product trading scale. Through the well-developed platforms provided by our country, HNAIFG can greatly extend its influence in innovation finance and asset management.

# **Hiring Position – Treasury Officer**

#### WHAT YOU WILL DO

- Responsible for daily cash management to meet business operational needs;
- Coordinate with subsidiaries on daily treasury operations, including transaction processing, financial analysis, regular account-checking, invoice, receipt, cheque payments and file of

accounting records, etc.;

- Provide general clerical support;
- Assist supervisors to liaise with banks on funding arrangements;
- Assist to prepare periodic treasury reports;
- Perform ad-hoc assignments as required.

#### SKILLS AND REQUIREMENTS

- Degree or above in any discipline (preferred in accounting, finance or related discipline)
- Fresh graduates are welcomed (Both Bachelor and Master).
- Proficient in MS Office application, accounting software and Chinese word typing;
- Good command of English and Chinese (Putonghua & Cantonese);
- Immediate availability is preferred

## LOCATION

Hong Kong

#### **RECRUITMENT PROCESS**



## HOW TO APPLY

Please email us at *talent@hnaifg.com* with your resume and self-introduction.





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# **Hiring Position – Investment Analyst**

#### WHAT YOU WILL DO

- Work closely with Investment Team in macroeconomics, sector and company-specific research.
- Involved in due diligence, and comprehensive fundamental analysis on companies,

including in-depth financial statement analysis.

- Handle correspondence, support business meetings and business development, preparing various types of investment reports or presentation materials.
- Participate in coordinating with external parties including investment managers, custodian, service providers and various external vendors
- Provide support for managements
- Handle ad-hoc duties as assigned

## SKILLS AND REQUIREMENTS

- University degree holder or above (Business Management, Finance & Accounting or relevant discipline would be beneficial)
- Passion for an investment career path and a strong desire for knowledge
- Self-motivated and strong sense of responsibility, proactive attitude, organize and ability to manage multiple tasks with good time management
- Strong analytical skill with the ability to work under high pressure environment
- Excellent in MS Office including Word, Excel, PowerPoint, Chinese Word Processing
- Proficient in written and spoken English and Cantonese or Mandarin

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