



# Pernod Ricard Hong Kong Limited

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**Job Title:** Public Affairs Intern (6 Months Program)

**Department/Division:** Legal & Public Affairs – PR Asia

**Report to:** Vice President Legal and Public Affairs

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## **Job Purpose:**

This position will be exposed to a variety of skills and knowledge in monitoring the public affairs development for the Asia region tax project. You will be assigned to work on different tasks to support the public affairs function in multiple areas, and in particular in addressing tax projects in the region and following up the advocacy work of Pernod Ricard Asia. The role will work in close coordination with the public affairs functions in market companies and at global level.

## **Principal Accountabilities:**

- Tax project
  - o Support a regional tax project and coordinate the work with the regional tax consultant, supporting the alcohol industry in its tax advocacy work in Asia.
  - o Assist the public affairs team in the preparation of tax modellings supporting advocacy work in specific countries (Myanmar, Malaysia, Vietnam, Indonesia, etc.)
  - o Assist the public affairs team in organizing tax workshops/seminars in the region.
  
- Monitoring & research
  - o Monitor developments in the regulatory environment which may directly affect our alcohol products (domestic taxation and pricing policies, import procedures and certification of products, labeling, definitions of products, technical standards relevant TBT and SPS notifications to the WTO, food safety, consumer protection, market supervision, rules on registration, advertising regulations etc.)
  - o Follow developments in non-communicable disease agenda at World Health Organization (WHO) and the positions taken by Asian countries
  
- Reporting
  - o Provide assistance in preparing briefings for Pernod Ricard headquarter and management as appropriate on political and strategic developments affecting the industry's interests at large in the region and other international regulatory & political developments
  - o Support the team's work with other industry representatives and their associations (globally, regionally and in select markets) to align key positions and adopt and implement engagement plans and responses to measures affecting the industry to further Pernod Ricard and industry objectives.
  - o Draft relevant position papers and arrange events, meetings and missions, manage projects, and support industry's high level meetings.



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## **Essential Qualifications:**

- Bachelor's Degree in Laws, Political Science, Economics, Statistics or other relevant disciplines.
- Fluency in written and spoken English; Additional Asian languages would be a major asset.
- Excellent IT skills and in particular excellent command of Excel and PowerPoint.
- Knowledge of modelling tools (SPSS Modeler or similar tools) is an asset.
- Excellent communication skills.
- Good technical drafting ability, accuracy and ability of think strategically.
- Experience working in a professional environment and good interpersonal skills.

*Interested parties please apply with the detailed resume and availability to [human.resources@pernod-ricard.com](mailto:human.resources@pernod-ricard.com) as soon as possible and not later than 31 March 2017.*

*Job starts as soon as possible.*

*All personal data collected would be used for recruitment purpose only.*