

Topfull International Financial Leasing (Shenzhen) Company Ltd.: Business Assistant, Risk Management Assistant, Assistant to General Manager | Deadline on 27 Mar

To: All HKU final year students and recent graduates, preferably with major in finance, accounting, macroeconomics or related disciplines,

Topfull International Financial Leasing (Shenzhen) Company Ltd. [彤富国际融资租赁（深圳）有限公司] is inviting native Mandarin speakers for their **Business Assistant, Risk Management Assistant** and **Assistant to General Manager** positions. Work location is in Shenzhen.

About the Company

- ❖ Business: financial leasing
- ❖ Registered in Shenzhen in October 2016
- ❖ 100% owned by foreign (HK) funds
- ❖ Registered capital is USD30million, to be fully paid up in 2017
- ❖ Chairman and CEO are HKU Business graduates with many years of working experience in finance specializing in HK & PRC markets. Other employees are PRC nationals.

Job Specifications

- 1. Business Assistant**
- 2. Risk Management Assistant**
- 3. Assistant to General Manager**

For all positions, they require graduates from finance, accounting or macroeconomics disciplines. For Risk Management Assistant and Assistant to General Manager, a master degree plus a Bachelor degree in relevant subjects would be preferred. 2017 or earlier graduates can apply. They are looking for young and energetic persons who were born and brought up in mainland China and are ready to go to Shenzhen for starting/continuing their working life in finance. Local candidates who are willing to settle in Shenzhen are also welcome.

Employment terms and benefits: Commensurate with job market in Shenzhen

Application Method

Interested students please submit CV and cover letter in ONE MS Word / PDF file at <http://apps.cedars.hku.hk/applyjob>:

References:

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| 1. Business Assistant | <i>[Ref. J565a]</i> |
| 2. Risk Management Assistant | <i>[Ref. J565b]</i> |
| 3. Assistant to General Manager | <i>[Ref. J565c]</i> |

Attention:

- ❖ *Students are reminded that file size of their application should not exceed 3MB.*
- ❖ *You are reminded to avoid last minute application because the online system would likely be overloaded with large volume of applications on the closing date. This would render you impossible to make timely application.*

Application Deadline

27 March 2017 (Monday)

Juliann Ho

Student Advising Officer (Careers)

Centre of Development and Resources for Students (CEDARS), HKU

<http://cedars.hku.hk>